

**EXECUTIVE DIRECTOR  
LEGAL AID SERVICES OF OREGON**

Legal Aid Services of Oregon (LASO) seeks an Executive Director. The Executive Director provides overall leadership to support a comprehensive, coordinated legal delivery system within the state of Oregon.

**BACKGROUND:** LASO is an effective, high quality non-profit legal services program with the primary purpose of achieving justice for the low-income communities of Oregon by providing a full range of the highest quality legal services. LASO's fourteen offices include two statewide programs that provide services to farmworkers and representation on Native American issues, and ten regional offices that provide assistance to the general low-income population throughout the state. Services include assistance in family law, housing, public benefits, senior law, employment law and consumer law. The Executive Director position is located in the Central Administrative Office in downtown Portland, Oregon.

**RESPONSIBILITIES:** The Executive Director is responsible for oversight of all of the internal operations of LASO. Duties include oversight of program finances, developing and maintaining federal, statewide and local funding, determining long-range program direction, developing priority-setting processes, and implementing board policies. The Executive Director also oversees the legal work of the program and all personnel decisions, and implements policies and rules related to legal work. This position plays an important role in maintaining and developing relationships with leaders in the private bar, judiciary, Legislature and administrative agencies. The Executive Director must work well with all the partners in Oregon's comprehensive legal services delivery system for low-income residents. The position has a significant fund raising component, working closely with the Campaign for Equal Justice and other funding sources.

**QUALIFICATIONS:** Significant experience in upper level management and a demonstrated ability to provide leadership in a large, complex organization with numerous regulatory and fund raising requirements. The ideal candidate will be an attorney or have substantial law related experience and possess excellent political skills, the ability to communicate with a wide variety of people, excellent management skills, the ability to deftly handle difficult situations, a demonstrated commitment to legal advocacy and justice for low-income people, and the ability to provide leadership within a multi-site organization.

**SALARY/BENEFITS:** Salary depends on experience. Full benefits package including health insurance and 401(k) plan.

**APPLICATIONS:** Open until filled. Screening of resumes to begin immediately. Send resume and letter of interest to:

Michael Mason, Board Chair  
Legal Aid Services of Oregon  
921 SW Washington, Ste 570  
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**LEGAL AID SERVICES OF OREGON IS AN EQUAL OPPORTUNITY EMPLOYER**